



MOVE OUT CHECKLIST

Dear Tenants,

Now that you are preparing to move out, your lease/rental agreement requires that you leave your unit and the premises in a clean and undamaged condition. Please leave yourself enough time to be able to complete your move out as well as cleaning and trash disposal. We strongly recommend to start disposing of trash several weeks prior to move out. You are required to return the home empty and in a clean condition.

KITCHEN/DINING	<input type="checkbox"/>
Range must be completely cleaned, including broiler pans. Clean stove top, panel, and dials.	
Drip pans must be removed and the underneath surface must be cleaned.	
Drip pans must also be cleaned. Replace if they do not appear new after cleaning.	
Clean under and behind stove.	
Clean under and behind fridge.	
Exhaust fans and overhead light must be free from grease and dirt, including filter.	
Dishwasher must be wiped out, including around the inside of the door.	
Garbage disposal must have ice cubes ran through it.	
Cabinets and drawer fronts cleaned.	
Clean inside and outside surface of microwave, including underside filter.	
Walls should be washed or marks removed, including streaks above heaters.	
Holes in walls should be filled with spackle and the wall wiped clean of excess spackle.	
If there are any large holes, such as from wall anchors, the holes will need to be patched and the entire wall painted.	
Remove all cobwebs from walls and ceilings.	
Wall and ceiling vents should be vacuumed and/or washed.	
Clean switch plates.	
Floors in kitchen and bath or any linoleum should be cleaned.	

Fireplace(s) should be clean of all debris, including ashes.	
Drapes should be vacuumed.	
Blinds should be cleaned.	
Light bulbs should be replaced where needed.	
Light covers should be removed from light fixtures and cleaned.	
Everything must be removed from closets (including coat hangers) and shelves need to be cleaned.	
Defrost refrigerator, if applicable, and remove any water. DO NOT TURN OFF FRIDGE WHEN VACATING.	
Clean inside refrigerator and under crisper drawers	
Clean all countertop surfaces	
Clean the inside and outside of all cabinets.	
Wipe down all shelves.	
Clean and wipe out all drawers.	
Clean sink and faucet fixtures.	
Wipe down all pantry shelves.	
Wipe off all electrical covers.	
Clean light fixtures and covers.	
Clean all walls, including ceilings and corners.	
Mop floor and/or vacuum carpet.	
Wipe down all baseboards.	
Wipe down all woodwork.	
Clean doors and around frames.	
Clean vents on floor or wall.	
LIVING ROOM:	<input type="checkbox"/>
Clean electrical outlet covers.	
Clean light fixture & covers.	

Vacuum carpet & edges by baseboards.	
Wipe down baseboards.	
Clean walls, ceilings & corners.	
Clean windows, window sills & tracks.	
Clean doors and around door frames.	
Clean all vents on floor <i>or</i> wall.	
Clean out closet & wipe down shelves.	
Remove any cobwebs.	
BATHROOM(S)	<input type="checkbox"/>
Tiles should be washed and grout cleaned.	
Vanity and medicine cabinet should be cleaned, including shelves and mirrors.	
Tub, shower, sink, and toilet should be cleaned and sanitized.	
Glass door, if applicable, should be cleaned so all of the soap scum is removed.	
Exhaust fans cover should be taken down and cleaned.	
Clean bathtub, shower walls & fixtures.	
Clean soap dishes & wipe down towel bars.	
Thoroughly clean toilet inside & out.	
Wipe down all counter tops.	
Clean & wipe out all drawers.	
Clean electrical outlet covers.	
Clean light fixture & covers.	
Clean walls, ceilings & corners.	
Remove any cobwebs.	
Mop floor <i>and/or</i> vacuum carpet.	
Wipe down baseboards.	

Clean doors and around door frames.	
Clean all vents on floor or wall.	
BEDROOM(S)	<input type="checkbox"/>
Vacuum carpet & edges by baseboards.	
Wipe down baseboards.	
Clean electrical outlet covers.	
Clean light fixture & covers.	
Clean walls, ceilings & corners.	
Remove any cobwebs.	
Clean windows, window sills & tracks.	
Clean doors and around door frames.	
Clean all vents on floor or wall.	
Clean out closet & wipe down shelves.	
YARD AREA	<input type="checkbox"/>
Remove all personal items.	
Remove all garbage (trash bins must be put out at the street for pick-up the week prior to move out).	
GARAGE (if applicable)	<input type="checkbox"/>
All trash needs to be removed from the premises. Remove all personal items.	
Clean any oil stains from floor using an appropriate cleaner.	
Sweep entire floor.	
MISCELLANEOUS	<input type="checkbox"/>
Clean ceiling fan blades & draperies.	
Empty & clean out storage units and/or garage, deck or patio.	
Replace any burned-out light bulbs throughout home and garage.	
Replace any dead smoke detector batteries.	

Remove hooks, ceiling hooks, mounted mirrors, etc. that you installed.	
Properly patch holes.	